

## COBBH Advisory Group Meeting August 31, 2012

### Minutes

**Members:** Alvaro Garza, , Paula Kriner, Alberto Manetta, Jim Arriola, Sylvia Barron Ramirez, Rosemarie Johnson, Carmen Nevarez, Gilbert Ojeda, Rose Anne Rodriguez, Esq., Mario Gutierrez (on phone), Blanca Lomeli,  
**COBBH/CDPH staff:** Mauricio Leiva, April Fernandez, Connie Lafuente, Abel Martinez, Katiana Sanchez, Karen Ferran, Avelina Acosta, Natalie Svistoonoff.  
**Visitors:** Katherine Hommond, Justine Kozo

*Documents provided: Agenda, Bylaws, COBBH Implementation Plan, COBBH Strategic plan*

<b>Item</b>	<b>Discussion</b>	<b>Action/Plan</b>
<b>Welcome and Introductions</b>	Welcomed by Mauricio Leiva, Chief, COBBH, and chaired by Dr. Alvaro Garza, Chair, COBBH Advisory group Mr. Leiva is retiring December 31 <sup>st</sup> , April Fernandez is leaving COBBH, Connie Lafuente is acting Program Manager, Dr. Gil Chavez will assume responsibilities for Mr. Leiva and appoint a Sacramento Representative	For final agenda requests: Carmen N. suggested the issue of immigration be brought to the table – will possibly do a brief orientation at the next meeting
<b>Old Business</b>	<p><b><i>AG elections for Vice Chair Position</i></b> and 4<sup>th</sup> member of the Steering Committee:</p> <p><b><i>Discussion on modifying the Bylaws</i></b></p> <p>6.2.2 The Steering Committee makes the discretion in regards to dismissing a member that does not participate</p> <p>7.1 The position of Chair will be nominated by AG members, elected by a majority vote and will serve for one year.</p>	<p>Members elected Gil Ojeda</p> <p>Move 6.2.2 to 6.2.3, then change verbiage to “has the discretion” add language to the end of 6.3.</p> <p>Motion approved to change 7.1; the position of chair is not limited to 1 year, <i>change to a 2 year term.</i></p>

	<p>8.1 The Vice-Chair must be a member of the Steering Committee of the AG and will serve for one year from date of election. AG changed verbiage in the document during the meeting</p> <p><b><i>Discussion on COBBH Strategic Plan</i></b></p> <p>Dr. Garza reviewed projects on implementation plan:</p> <p>Mr. Leiva mentioned there will be a new epidemiologist in the office starting in Sept.</p> <p>Discussion about the new contract process with CDPH effective January 1, 2013 was mentioned by Mr. Leiva</p> <p>Dr. Garza questioned if a sub-committee might be helpful to work on the COBBH Scope of work.</p>	<p>Motion approved to change 8.1 from 1 year to 2 year term</p> <ul style="list-style-type: none"> <li>✎ Keep AG informed about all changes with COBBH</li> <li>✎ Post Border Health Status Report on the COBBH website</li> <li>✎ Send announcements and meeting minutes to AG about CABHC</li> <li>✎ Send a summary in December of tasks (Scope of Work) and achievements</li> <li>✎ Mr. Leiva to send Strategic Map</li> <li>✎ Mr. Leiva wants AG input on the Scope of Work as early as next week</li> <li>✎ Keep Imperial County Informed with all projects</li> </ul>
<b>New Business</b>	Mr. Leiva discussed COBBH funding and the budget	<ul style="list-style-type: none"> <li>• Need to confirm February</li> </ul>

	<p>Core Program, Early Warning Infectious Diseases, U.S. Mexico Border Health Commission, all presented on their programs</p> <p>Discussion about the next meeting</p> <p>COBBH must continue to conduct business in a formal manner in order to follow proper communication protocol with Baja California</p> <p>EWIDS: August 2012 program ended, however funds are still available. 4 positions will be laid off.</p> <p>Dr. Garza mentioned the AG may need help evaluating issues once Mr. Leiva is gone</p> <p>The AG needs to figure out funds going forward, especially since the general funds are being used</p>	<p>date for next meeting</p> <ul style="list-style-type: none"> <li>• Share with Dr. Garza the information for the Mexico Healthcare system presentation</li> <li>• Cross reference projects w/ strategic plan and accreditation of health Dept.</li> <li>• Send AG announcements and updated meeting information</li> <li>• Dr. Garza asked for slide presentations for a future meeting he plans to present on border health</li> </ul>
Information Share/Seek	CDPH Update: Dr. Gilberto Chavez, Deputy Director, Center for Infectious Disease (call-in) briefed the AG on some of the current issues and changes which will be happening in the next few months	
	<b>Next General Meeting: February, TIME and LOCATION TBD</b>	